

January 01, 2021

Supervisor
Cargo Accounts Office
The Port Authority of Trinidad and Tobago
Dock Road
Port of Spain

Dear Sir/Madam,

I, Jane Smith of One Woodbrook Place, Port of Spain, DP# 9201234 or ID# 1234567891 or PP# T123456 hereby authorise **ABC Brokerage Company** to conduct all transactions related to the processing of documents and clearance of cargo on my behalf as it relates to Bill of Lading XYZ123.

Attached is a copy of my Driver's permit or National Identification or Passport.

Thanking you in advance for your kind assistance.

Respectfully,

Jane Doe
Mobile: 456-7890