



PORT OF PORT OF SPAIN

The Cargo Handling Business Unit of The Port Authority of Trinidad and Tobago

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Dear Stakeholders,

Port of Port of Spain Terminal- User Guidelines

The Port of Port-of Spain (PPOS) wish to promote an environment that cares for the health and safety of all visitors, stakeholders, employees and general customers. To achieve this safe environment, we solicit compliance by all personnel working and using the Port Facilities. With this in mind, PPOS has mandated that all users adhere to the following rules and measures that will reduce the risk to all personnel visiting or conducting business at the PPOS:

- Speed Limit – all drivers are expected to adhere to the established **speed limit (15km/hr.)** while driving on the facility.
- All Port **cranes and heavy equipment** shall have the right of way.
- We expect all persons on the terminal to pay full attention to their environment. As such, the use of **Personal Electronic Devices (PED)** while on the Facility is strictly prohibited. This includes headphones, earphones and mobile devices.
- Persons under the influence of **illicit drugs, alcohol or any mood-altering substance** shall not be permitted to enter or remain on the PPOS terminal.
- The PPOS Terminal is a **No Smoking facility**. Anyone caught smoking shall not be permitted to stay on the facility.
- To ensure that you are seen by Equipment Operators, all persons are required to wear **High Visibility clothing and Personal Protective Equipment (PPE)** when on PPOS Terminal.

- High container stacks can block visibility and create blind spots for equipment operators, as such the use of strobe and blinking hazard lights is required by all equipment and vehicle operators / drivers.
- PPOS understands that each Port User may not be aware of all the hazards, dangers, and actions to take if there is an emergency. In this regard, all Port users will be required to attend an HSE orientation before entering the compound of the PPOS terminal.
- PPOS strictly prohibits the parking of vehicles / equipment on the port compound. The activities of lifting and transporting heavy loads presents risks to users who either park their vehicles unattended or who remain in parked vehicles.
- PPOS has implemented a traffic plan and routes to enhance traffic flows and reduce the chance of accidents. All Port users are required to adhere to traffic plans.
- *The global pandemic has compelled the Port to implement measures to reduce the adverse effects of Covid-19 protocols. PPOS requires all personnel entering the compound to wear face masks covering both the nose and mouth; avail themselves to measuring their body temperature and to comply with sanitization requirements for hand washing and sanitizing and to adhere to social distancing practice. Persons who are determined to have a fever shall not be permitted entry to the facility.*

PPOS welcomes all our stakeholders as we strive to make our terminal a safe and productive environment for conducting port activities. We request each of you to join with us in making PPOS terminal a safe, productive, and healthy environment for all Port users and employees.

We welcome your ideas and comments and thank you for your cooperation and business.



Robert Ramsubhag
CEO – PPOS (Ag.)