

PORT AUTHORITY OF TRINIDAD AND TOBAGO



VACANCY: MANAGER, HEALTH, SAFETY AND ENVIRONMENT - PPOS

Job Summary

The Manager, Health, Safety and Environment (Manager, HSE) – PPOS provides leadership and direction to the staff of the HSE Department. The incumbent is primarily responsible for the development, implementation and review of health, safety and environmental policies and procedures as well as systems and processes in alignment with all applicable laws and regulations and in keeping with PPOS' strategic direction.

Responsibilities

- Responsible for the overall management of the HSE Department to ensure that the Authority adheres to all relevant legislative, regulatory and policy requirements in the conduct of Port Operations;
- Develop and execute health and safety plans in the workplace according to legal guidelines of OSH Act No. 3 of 2006 (OSH Act) and Environmental Management Act 2000;
- Evaluate/Audit practices, procedures and facilities to assess, mitigate risk and prepare for disasters. Undertake safety inspections, walkthroughs and provides recommendations to improve health and safety where applicable;
- Inspect equipment, machinery and the use thereof, for possible unsafe conditions;
- Report on health and safety awareness, issues and statistics;
- Develop and implement key performance indicators for staff of the HSE Department;
- Direct and administer the preparation and maintenance of all mandated environmental and regulatory licenses, records and permits on behalf of the Port Authority;
- Responsible for the design, development, documentation and implementation of all HSE policies, procedures and related forms;
- Prepare and submit briefs/reports/presentations for Senior management, Board of Commissioners and various stakeholders;
- Monitor projects on site to ensure compliance by Contractors and vendors with OSHA Guidelines and contractual obligations relative to HSE requirements;
- Represent the Authority on Committees and/or official meetings with internal/external stakeholders as directed. Collaborate with all national agencies with regard to risk mitigation and disaster preparedness.
- Perform any other related job function as instructed by Superior.

Required Knowledgeable, Skills and Abilities

- In-depth knowledge of relevant laws and regulations governing HSE practices on Ports – locally and internationally
- In-depth knowledge of the OSHA and EM Regulations
- In-depth knowledge of applicable Building Codes
- In-depth knowledge of HSE data analysis
- Excellent communication skills; both oral and written
- Extensive experience in conducting investigations and reporting on HSE accidents and incidents
- Ability to prepare briefs/reports/presentations etc.
- Experience in Port Operations desirable

Minimum Requirements

Qualification/ Experience and Training:

- Bachelor's Degree in OSHE or Environmental Management
- BSc Occupational Safety Health and Environment (OSHE) is essential
- Master's Degree in OSHE is desirable
- Training and Certification in Hazardous material and IMDG Code
- Training and certification in Mass Casualty Management
- Train the Trainer or IVQ Certificate in teaching, training and assessing learning
- Minimum of eight (8) years' OSHE related experience, of which five (5) should be at a senior supervisory/managerial level

Applications along with copies of certificates (10Mbs Limit) should be submitted no later than 4.00 p.m. on 2022 May 05 and addressed to:

**Executive Human Resource Manager
Re: Manager, Health, Safety and Environment - PPOS
Port Authority of Trinidad and Tobago
Administration Building
Dock Road
Port of Spain.
OR
Via E-mail as follows:
pattvacancies@patnt.com**

Email subject line should read: Manager, Health, Safety and Environment - PPOS

Unsuitable applications will not be acknowledged.