**Port of Port of Spain**
The Cargo Handling Business Unit of the
Port Authority of Trinidad and Tobago

**Administration Building,**
**Dock Road, Port of Spain,**
**Trinidad, West Indies.**
+ 1 868 623 2901 | www.patnt.com

# NOTICE

## UPDATED INFORMATION RE: COVID-19 PROCEDURE FOR THE DELIVERY OF FOREIGN USED VEHICLES

The Port of Port of Spain takes its duty of care to all stakeholders very seriously, especially in these unprecedented times. In light of the ongoing pandemic, the Port Authority has implemented the following procedures for the clearing of foreign used vehicles **after documents have been screened by the Customs & Excise:**

- The Customs Clerk/Broker receives documents which have been successfully screened by Customs & Excise at the Spectrum.

- The Customs Clerk/Broker contacts the Spectrum Office by e-mail, or in person if on the Spectrum compound, to make appointment. The Spectrum office contact emails are staceyanna@patnt.com , kimr@patnt.com , jimg@patnt.com , tylerj@patnt.com , lornes@patnt.com .

- The appointment information is forwarded to the Cargo Accounts Office as well as to the Customs & Excise personnel at the Spectrum via email by the Spectrum office personnel.

- The Cargo Accounts Supervisor will be required to attend **ONLY** to documents **for those** Customs Clerks/Brokers **who have received a delivery appointment,** in order to address the storage waiver, using appointment delivery dates.

- Where store rent charges are **NOT** applicable, the Shipment documents can be dropped off at the Cargo Accounts Office and collected thereafter.

- Where store rent charges are applicable, the Customs Clerk/Broker must present the Shipment documents in person for processing and payment.

- The Customs Clerk/Broker will thereafter ensure that all final arrangements at the Spectrum are in place to facilitate delivery.

The following is a list of the Vessels and dates of arrival. Please note that appointments will be made based on the order of arrivals.

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| | VESSEL NAME | DATE OF ARRIVAL |
|---|---|---|
| 1. | Orion Leader | 28-Mar-2020 |
| 2. | Hough Beijing | 1-Apr-2020 |
| 3. | Viking Constanza | 6-Apr-2020 |
| 4. | RCC Compass | 7-Apr-2020 |
| 5. | Morning Calypso | 12-Apr-2020 |
| 6. | Prestige Ace | 20-Apr-2020 |
| 7. | Baltic Highway | 23-Apr-2020 |

Please be guided accordingly.
Please be reminded that these changes are in the best interest of all.

***KEEP DOING YOUR PART TO FLATTEN THE CURVE***