



PORT OF PORT OF SPAIN

A Strategic Business Unit of the Port Authority of Trinidad and Tobago

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Bulletin 392

December 22, 2023

Dear Stakeholder,

Re: Exit Processing for Single-Move Transactions

Please be reminded that following the completion of the visit transaction (s), you are required to stop at the **Outlane** to ensure the **Exit Processing** is performed and completed before proceeding to the final checkpoint.

For visits with a single move – ‘*Drop Off*’, this stop at the Outlane is crucial for the Port’s Clerk to finalize the transaction and update the visit status in NAVIS. Subsequently, a ‘*Transaction Completed*’ will be stamped on the inbound EIR, confirming that the transaction was completed and updated in NAVIS. Please note that the Hauler will not be allowed to exit the Facility without this stamp.

For further information or clarification, please contact Mr. Wendell Yearwood at wendelly@patnt.com or 479-8305.

Thank you for your usual support and we look forward to continuously serving you.

Respectfully,

Patricia Persad
CEO PPOS (Ag.)